

**VILLAGE OF LAKE VILLA
VILLAGE BOARD
REGULAR MEETING
December 2nd, 2024**

Call to Order: Mayor McDonald called the meeting to order at 7:00 pm.

Present: Mayor McDonald, Village Clerk Konrad, Trustees: Barbato, O'Reilly Bartlett, Savell, and McCollum, Village Administrator Mike Strong, Assistant to the Village Administrator Jake Litz, Chief of Police Rochelle Tisinai, Village Attorney Rebecca Alexopoulos, Public Works Supervisors Ryan Horton and Jim Bowles, Finance Director Christine McKinley and Mikaela Alonso, Administrative Analyst.

ROLL CALL VOTE WAS:

AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Nielsen)

ABSTAIN: 0

MOTION CARRIED

Public Comment: None

Minutes: It was moved by Trustee Bartlett and seconded by Trustee Barbato to approve the November 12th, 2024 Committee of the Whole Meeting.

ROLL CALL VOTE WAS:

AYES: 4 (Barbato, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Nielsen)

ABSTAIN: 1 (O'Reilly)

MOTION CARRIED

It was moved by Trustee Savell and seconded by Trustee Bartlett to approve the November 12th, 2024 Committee of the Whole Meeting.

ROLL CALL VOTE WAS:

AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Nielsen)

ABSTAIN: 0

MOTION CARRIED

Finance: It was moved by Trustee Bartlett and seconded by Trustee Barbato to approve the account payable report for December 2nd, 2024 in the amount of \$629,627.74.

ROLL CALL VOTE WAS:

AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Nielsen)

ABSTAIN: 0

MOTION CARRIED

Mayor: The Mayor thanked all those who worked and volunteered for the Holiday Parade. It was a tremendous success.

Staff Reports:

Public Works has been doing routine lift station maintenance. They are also addressing the issue with a plow that is having mechanical issues.

The Police Department is offering a 2-hour womens self-defense class. Class options will be for January 14th and January 22nd, at Lakes High School from 6:30-8:30.

Public Works welcomes a new hire.

Old Business:

Ordinance 2024-12-01: An Ordinance Approving the Tax Levy

The Village Board conferred on a final reading of an Ordinance establishing the 2024 property tax levy which must be filed with the County Clerk by the last Tuesday in December. On November 4, 2024, the Village Board proposed to increase the tax levy for 2024 by 3.4% along with new growth/construction (.227). The proposed tax levy for 2024 reflects a 3.6271% increase over the 2023 tax levy extension for the Village. However, accounting for the anticipated increase in Equalized Assessed Valuation for the Village, the Village's tax rate is anticipated to decrease by 6.97% compared to 2023.

It was moved by Trustee McCollum and seconded by Trustee Savell to approve Ordinance 2024-12-01 approving the Tax Levy.

ROLL CALL VOTE WAS:

AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Nielsen)

ABSTAIN: 0

MOTION CARRIED

Ordinance 2024-12-02: An Ordinance Amending the Village Code relative to Title 8, Building Regulations

Pursuant to Public Act 103-0510, the Village must adopt baseline building codes published by the International Code Council ("ICC") during the current year or preceding nine (9) calendar years.

The ICC publishes new building code cycles every three years to keep up the construction industry. Lake Villa currently enforces the 2012 version of the International Codes, with local amendments and referenced state and federal codes regulating construction. The Village Board conferred that the 2018 code is the most stable code cycle at the present time. The 2018 ICC Cycle effect the following codes:

- Building Code
- Residential Code
- Fire Code
- Fuel Gas Code
- Existing Building Code
- Swimming Pool and Spa Code
- Mechanical Code
- Property Maintenance Code
- International Plumbing Code

The Village Board must adopt a new building code cycle by the end of 2024 per Illinois law.

It was moved by Trustee Bartlett and seconded by Trustee McCollum to approve Ordinance 2024-12-02 amending the Village Code relative to Title 8, Building Regulations.

ROLL CALL VOTE WAS:
AYES: 4 (O'Reilly, Bartlett, Savell, McCollum)
NAYS: 1 (Barbato)
ABSENT: 1 (Nielsen)
ABSTAIN: 0

MOTION CARRIED

Ordinance 2024-12-03: An Ordinance Amending the Village Code relative to several chapters of the Village Code relative to fees, charges, deposits, fines, and other amounts payable to the Village.

The Village Board conferred on a Fee Schedule Ordinance. Currently, all individual fees for various services as well as fines for penalties are written throughout the Village Code. The challenge with the current Village Code is that fees are not clearly located and understood by Village personnel and the public.

It was moved by Trustee O'Reilly and seconded by Trustee Savell to approve Ordinance 2024-12-03 amending the Village Code relative to fees, charges, deposits, fines, and other amounts payable to the Village.

ROLL CALL VOTE WAS:
AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)
NAYS: 0
ABSENT: 1 (Nielsen)
ABSTAIN: 0

MOTION CARRIED

Approval: Award of Professional Services Contract Work Order for the Proposed 2025 Road Reconstruction Project to Baxter & Woodman

The Village Board is asked to approve a contract for professional design engineering services with Baxter & Woodman, for the proposed 2025 Road Resurfacing Program. The engineering costs associated with this project are funded in the General Capital Fund for FY2024. 2025 Road Reconstruction Program (Primary). Baxter & Woodman has submitted a proposal for the design engineering and services required of the proposed improvement locations. The cost of the 2025 Road Reconstruction Program, for *design engineering services* is \$35,000.

To prepare for a summer 2025 construction schedule, it is the recommendation of staff to proceed with the engineering and design work now, so that the project can be bid in the early spring in hopes of beneficial pricing.

It was moved by Trustee Bartlett and seconded by Trustee O'Reilly to approve of a Work Order with Baxter & Woodman Engineering Firm for Engineering Services Related to the 2025 Road Reconstruction Project in an amount not to exceed \$35,000 and Authorization for the Village Administrator to Execute a Work Order with the Firm.

ROLL CALL VOTE WAS:
AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)
NAYS: 0
ABSENT: 1 (Nielsen)
ABSTAIN: 0

MOTION CARRIED

Approval: 2025 Meeting Dates

The Village Board conferred on the approval of the 2025 Village Board Meeting Schedule date changes due to holidays.

- January 20th is moved to January 21st in observance of the Martin Luther King holiday.
- February 17th is moved to February 19th in observance of Presidents Day.
- September 1st is moved to September 2nd in observance of the Labor Day.

Committee Meeting dates are

- January 13th,
- February 10th
- March 10th

Staff anticipates that budget workshops will begin February 10th and conclude on March 10th.

It was moved by Trustee Bartlett and seconded by Trustee Savell to approve calendar year 2025 Board of Trustees Meeting Dates.

ROLL CALL VOTE WAS:

AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Nielsen)

ABSTAIN: 0

MOTION CARRIED

Discussion: Health Insurance Renewal

The Village's Health Insurance policy for its employees is currently sponsored by BlueCross/BlueShield of Illinois and renews annually effective January 1. Life, Dental and Vision plans are currently sponsored by The Standard. Quotes for various policies and are recommending the renewal of all existing plans offered through BlueCross BlueShield of Illinois and The Standard. The policies with both Blue Cross and Blue Shield of Illinois and The Standard will be formally approved by the Village Board at the January 6, 2025 Village Board meeting, following open enrollment.

Discussion: SWALCO Request for Clothing Bins

The Solid Waste Agency of Lake County (SWALCO) has established a community-wide program where clothing and textiles can be collected for recycling. This program accepts new, gently used, used, or unwanted/worn, clothing as well as household textiles. SWALCO has requested the Village of Lake Villa to add a clothing bin in a public place as part of this program.

If adopted, this program, SWALCO will provide a container that will fit in a single parking space. Residents would be able to conveniently drop off clothing and textiles. This is at no cost to the Village. SWALCO will handle emptying the container on a regular basis when full and will assist with promoting this new program.

In turn, the Village will receive a small kickback every year from SWALCO from the items collected. These proceeds can be used for anything. The location of the bin can either be inside a public building or outside at a public park/space. Potential location for the container is the Metra's second lot. The Village Board is asked to provide staff with direction whether or not to proceed with SWALCO's textile recycling program.

Adjournment: It was moved by Trustee Bartlett and seconded by Trustee O'Reilly to adjourn at 7:39 pm.

ROLL CALL VOTE WAS:

AYES: 5 (Barbato, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Nielsen)


ABSTAIN: 0

MOTION CARRIED

APPROVED BY ME THIS 16th, *January, 2025*



JAMES MCDONALD, MAYOR



MARY KONRAD, CLERK