



VILLAGE OF LAKE VILLA'S FRESH FRIDAY MARKET
2025 RULES OF OPERATION

INTRODUCTION

The Village of Lake Villa's Fresh Friday Market will take place in Lehmann Park (148 Cedar Avenue). The 2025 Market will take place on the last Friday of each month from June-September from 2-6pm. Dates for the 2025 season include June 27, July 25, August 29, and September 26 for four (4) market dates. The deadline to submit a vendor application is March 14, 2025 and vendors will be selected by April 11, 2025.

ELIGIBLE VENDORS

Eligible vendors to sell at the Fresh Friday Market shall meet all of the following requirements:

- Offer for sale only:
 - Edible goods for human consumption, such as fruit, vegetables, edible grains, nuts and berries, apiary products, maple sugars, or syrups;
 - Non-edible plants, such as cut or potted flowers; or
 - Knife sharpening services.
- Offer products or services produced by their own work, or the work of their employees or families
- Offer only products or services listed on their application and approved by the committee
- Hold a display prominently during each market a valid Illinois sales tax license and, if applicable, a valid Lake County food service permit.
- Have paid all applicable fees due for their participation in the Market

Any vendor found ineligible at any time during the Market is subject to discharge without a refund or any fees paid.

RENTAL FEE

The season fee shall be \$100.00. \$25.00 per market. No refund shall be provided to a vendor who fails to attend or who is discharged for failure to obey market rules.

Fees are payable within 30 days of the vendor's acceptance to the market or the day of vendor's

first appearance at the Market, whichever comes first.

LIABILITY AND INSURANCE

As stated on the application, vendors must agree to release, indemnify, and hold harmless the Village of Lake Villa as a condition of participation. Additionally, the Village will not be responsible for theft or damage of property or equipment.

Each vendor must provide a certificate of insurance demonstrating an aggregate commercial general liability limit not less than \$2,000,000. The terms and endorsements of each certificate are subject to approval by the Village. Vendors must list the following as additional insured: "The Village of Lake Villa".

DISPLAYING AND SELLING GOODS

Vendors must provide their own tables, chairs, and other display items. All items must be clearly marked displaying prices in full view of customers. Organically grown produce must be certified by a USDA sanctioned organization with a copy provided to the Village. Goods may be sold directly from trucks with the approval of the Village Administrator.

GENERAL REGULATIONS

Vendors shall:

- Be present at the market no later than 1:00pm
- Conduct themselves in a pleasant and courteous manner
- Maintain their rental space and any of their equipment within market grounds so as to be safe, clean, presentable, and in good working conditions.
- Not create any loud, disturbing, or unnecessary noise that disrupts the Market. Portable generators should have a manufacturer's listed noise level equal to or under 60 dBA and be operated away from customers.
- Avoid loud, vulgar, or profane language.
- Using or appearing under the influence of tobacco, drugs, or alcohol.
- Obey the directions of the Events Coordinator.

Vendors shall not:

- Engage in disputes or altercations on Village property.
- Attract attention to their goods by hawking or crying out.
- Sell or offer any unwholesome or spoiled articles, or transport or display foods without adequate protection against contamination. Delivery trucks and other equipment used for transportation and display shall be kept clean at all times.
- Allow any waste to remain in or near their space after the closing time of the Market. The vendor is responsible for the removal of all waste from the Market grounds.
- Bring any pets or animals to the Market.

Market participants must at all times conform to Market rules. The Events Coordinator has full authority to enforce all the rules. Any participants failing to comply will lose their space at the discretion of the Village Administrator and the Events Coordinator. The Market rules supplement Village Code and other provisions.

In the event other persons, other than a vendor or his employees, cause or promote an altercation or dispute with a vendor, the vendor shall seek the advise and assistance of the Events Coordinator.