

**VILLAGE OF LAKE VILLA
VILLAGE BOARD
SPECIAL MEETING
March 18th, 2025**

Call to Order: Mayor McDonald called the meeting to order at 7:00 pm.

Present: Mayor McDonald, Village Clerk Konrad, Trustees: Nielsen, O'Reilly, Bartlett, Savell and McCollum, Village Administrator, Mike Strong, Assistant to the Village Administrator Jake Litz, Chief of Police Rochelle Tisinai, Public Works Supervisors Ryan Horton and Jim Bowles and Village Attorney Rebecca Alexopoulos. Trustee Barbato was absent.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Public Comment: None

Minutes: It was moved by Trustee Nielsen and seconded by Trustee Bartlett to approve the March 3rd, 2025 Village Board Meeting Minutes.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

It was moved by Trustee O'Reilly and seconded by Trustee Savell to approve the March 10th, 2025 Committee of the Whole Meeting minutes.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Finance: It was moved by Trustee Bartlett and seconded by Trustee Savell to approve the accounts payable report for March 18th, 2025 in the amount of \$477,796.46.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Mayor: The Mayor thanked all those who contributed to making the St. Patrick's Day parade and Corn Beef and Cabbage a complete a success. The Mayor turned the floor over to Chief Tisinai who introduced the newest officer to our Police Department, Renison Dos Santos Cruz. He brings an abundance of talent to the department. Welcome Officer Dos Santos Cruz. The Mayor also held a discussion on adding a Class H Liquor license. The general consensus was positive.

- Staff Reports:** The Village Administrator advised of 3 upcoming Zoning Board meetings:
- April 3rd, 7pm at the Village Hall to discuss a Drive Thru use for 985 Grand Avenue
 - April 16th 7pm at the Village Hall to discuss the residential development by Lenar Builders at Cedar Lake Park on the Southeast corner of Grand Avenue and Cedar Lake Road.
 - May 1st 7pm at the Village Hall to discuss the possible residential development

New Business: Approval: Authorize Police Commission to Hire a Full-time Police Officer

The Village Board conferred on approving authorization for the Police Commission to hire a full-time Police Office filling an upcoming vacancy.

It was moved by Trustee Savell and seconded by Trustee O'Reilly to authorize the Police Commission to hire a Full-time Police Officer.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Discussion and Approval:

Agreement between the Village of Lake Villa and Handcrafted healing by Jeannie, LLC for a License to use a portion of Cedar Lake Beach at Lehman Park for Stand-up Paddle Board and Yoga Classes

The Village Board conferred on entering an agreement with Handcrafted healing by Jeannie, LLC. Village Board has previously overviewed a new business concept at Lehman Park that would include stand-up paddle board classes, yoga, and stand-up paddle board yoga. Terms of the agreement include, but are not limited to, the following:

- The license agreement will run from April 1, 2025 through October 31, 2025.
- Either party may elect to terminate the agreement with 60 days advanced written notice.
- Handcrafted healing by Jeannie, LLC. will pay the Village \$500 per season.
- Classes are permitted to be held 7 days per week from sunrise to 1:30 p.m.
- The licensee will be required to carry insurance compatible with the recommendations of IML Risk Management Association.

Additional conditions are specified in the agreement.

It was moved by Trustee Nielsen and seconded by Trustee Savell to approve an agreement between the Village of Lake Villa and Handcrafted healing by Jeannie, LLC for a License to use a portion of Cedar Lake Beach at Lehman Park for Stand-up Paddle Board and Yoga Classes Use Map

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Ordinance 2025-03-01: An Ordinance Amending the Village of Lake Villa Village Code relative to Boat Launch Fees for Cedar Lake and Lehman Park

The Village Board considered the approval, in conjunction with the agreement with Handcrafted healing by Jeannie, LLC., Ordinance 2025-03-01, amending the Board Regulations at Lehman Park to allow for the launching of non-motorized watercraft including canoes, kayaks, and paddleboards without a fee, allowing the licensee to run their operation without a separate fee for each individual customer they have throughout the course of the day.

It was moved by Trustee Savell and seconded by Trustee Bartlett to approve Ordinance 2025-03-01 amending the Village of Lake Villa Village Code relative to Boat Launch Fees for Cedar Lake and Lehman Park.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Approval: Authorization to Execute a Contract with Bellefeuil, Szur & Associates, Inc. ("BS&A") for Financial Management Software

The Village Board conferred on approving a contract with Bellefeuil, Szur & Associates, Inc. ("BS&A") for implementation of a cloud version of our existing financial management software. The Village currently uses BS&A's enterprise software for its financial operations, utility billing, and payroll. This transition to the cloud-based platform will enhance system accessibility, improve efficiency, and provide greater flexibility for our financial operations. The total cost of the implementation is \$21,200 which includes the implementation and training for all software modules.

It was moved by Trustee Nielsen and seconded by Trustee O'Reilly to authorize the Mayor to execute a contract with Bellefeuil, Szur & Associates, Inc. ("BS&A") in the amount of \$38,705 for the implementation of financial management software.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Approval: Burnett Avenue Local Water Main Replacement Project (Phase 1)

The FY2025 capital improvement program includes funding to support the replacement of a section of water main along Burnett Avenue between Park Avenue and the railroad tracks. The water main was built prior to 1978 and the Village has responded to approximately a dozen water main breaks along this line over the last 3-4 years. The project area includes approximately 450 linear feet of water main that would be installed in existing Village right-of-way along the north side of Burnett Avenue.

The Village accepted bids for this project on January 23, 2025, with an initial budget estimated of \$400,000. Mauro Sewer Construction Inc., from Des Plaines, IL submitted a bid, which did

not contain any irregularities or informalities, in the amount of \$229,880 plus a 10% contingency of \$23,120 for a total contract amount of \$253,000.

In addition, Village staff is recommending that construction engineering services, including site inspections, construction coordination, and oversight be awarded to Applied Technologies Inc. in the amount of \$16,800 given their familiarity and design of the project. With no objections, the Mayor will execute this contract separately.

It was moved by Trustee McCollum and seconded by Trustee Bartlett to approve the authorization to execute a contract with Mauro Sewer Construction Inc. of Des Plaines, Illinois, and authorize the Village Administrator to execute an agreement in the amount not to exceed \$253,000.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

***Executive
Session:***

It was moved by Trustee Savell and seconded by Trustee O'Reilly to go into Executive session to discuss personnel updates, possible litigation and property acquisition at 7:47pm

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

The Board reconvened into regular session at 8:18 pm.

Old Business:

Resolution 2025-03-01: A Resolution Approving and Authorizing the Execution of a Settlement Agreement Between the Village of Lake Villa and Kurt Winquist

The Village Board conferred on Resolution 2025-03-01 authorizing a settlement agreement with Officer Winquist relative to the Public Safety Employee Benefits Act (PSEBA). An application was filed for a line-of-duty disability pension on July 25, 2024 with the Board of Trustees of the Lake Villa Police Pension Fund. The Lake Villa Pension Board approved the award of a line-of-duty disability pension to Kurt Winquist on January 30, 2025. On February 3, 2025 the Village received an application requesting benefits for Officer Winquist relative to PSEBA. The Resolution and Settlement Agreement outline that Officer Winquist will receive HMO group health insurance plan as the Village's "basic" group health insurance plan under PSEBA.

It was moved by Trustee Bartlett and seconded by Trustee Savell to approve Resolution 2025-03-01, authorizing the execution of a settlement agreement between the Village of Lake Villa and Kurt Winquist.

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

Adjournment: It was moved by Trustee Savell and seconded by Trustee Nielsen to adjourn at 8:20 pm

ROLL CALL VOTE WAS:

AYES: 5 (Nielsen, O'Reilly, Bartlett, Savell, McCollum)

NAYS: 0

ABSENT: 1 (Barbato)

ABSTAIN: 0

MOTION CARRIED

APPROVED BY ME THIS 7th DAY OF APRIL, 2025



JAMES MCDONALD, MAYOR



MARY KONRAD, CLERK